

## JOB DESCRIPTION

<b>Title of Post:</b>	Learning Behaviour Assistant
<b>Scale/Grade</b>	Points 18 to 21 (pro rata) 37 hours per week for 40 weeks per year
<b>Responsible to:</b>	Assistant Headteacher for Student Achievement and Support

### Purpose of the post:

- To be accountable for the effective implementation of learning behaviour intervention strategies as directed by the Assistant Headteacher for Student Achievement and Support. (SAS)
- To work with the Designated Lead for Looked After Children to monitor and support progress
- To monitor and evaluate the intervention strategies aimed at improving students' engagement in learning
- To be part of the team working with students at risk of CSE

### Key Tasks to Achieve Outcomes:

- Respond to and take steps to resolve student related issues involving critical incidents and unsatisfactory learning behaviour.
- Lead on the effective implementation of the school's 'repair and build' procedures to facilitate productive relationships between students and staff.
- To attend and contribute to reports, LAC meetings, PSP meetings, reviews and any other case conferences as required.
- To liaise with outside agencies with regard to potential or actual instances of CSE
- To liaise with outside agencies and to have contact with young people's families or those with parental responsibilities.
- Assist students to develop key skills and independent learning and work with students to develop confidence and raise self-esteem.
- Contribute to Student Support Leadership Team meetings as requested.
- Supervise students both inside and outside lesson times as required.
- Liaise with teaching staff to plan and implement appropriate strategies and support in class
- Produce appropriate records of incidents dealt with – e.g. bullying, racial incident files.
- Report on student performance/progress as required.
- Contribute to School Self Review and Evaluation.

## Indicators of Performance:

- Students feel effectively supported and have full access to learning opportunities at All Saints Catholic High School.
- Effective implementation of learning behaviour strategies impact positively on the social and academic development of students.
- The quality of learning behaviour intervention is a contributory factor leading to whole school improvement.

The Assistant Headteacher for Student Achievement and Support will evaluate the performance of the Learning Behaviour Assistant by:

- Analysing internally and externally produced learning behaviour data for students.
- Analysing the effectiveness of the implementation of learning behaviour intervention
- Analysing internally and externally produced achievement data for identified students.